



# **VOLUNTEER ROLE DESCRIPTION**

## **STORE COLLECTOR**

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### **Volunteer Role Summary**

- This is a role that will involve working as part of a rota collecting donated items from a nominated supermarket/store on a set day/s and bringing them back to Gables.

### **What will I be doing?**

- Collecting donated items such as food, cat litter, cat and dog toys and laundry powder from pre-arranged locations on pre-arranged days and unloading them at Gables using the equipment provided.
- Checking the collection bins and posters on them are clean and tidy.
- Representing Gables in a positive and friendly manner including wearing a volunteer ID badge.
- Following all instruction given on health & safety especially lone working and manual handling.
- Reporting any damaged bins to Gables.

### **What skills, qualifications or experiences do I need?**

- Commitment & reliability.
- Interest and commitment to animal welfare and the work of Gables.
- A calm friendly personality, flexibility and the ability to follow instruction.
- Reasonable fitness due to weight and size of stock collecting.
- Good communication skills.

### **What training and support will I receive?**

- Volunteers will work with the fundraising and events team who will provide ongoing guidance and support.
- Volunteers will attend an induction, which includes health and safety training.

### **What benefits are offered?**

- Development of your knowledge and skills in supporting a fundraising and events team.
- Volunteering is a great addition to your CV and you can receive a reference after 3 months of being a part of the team.
- You will receive 10% off all shop items and animal boarding.

- Helping with fundraising and events is a great way to meet people and socialise with likeminded people.
- Your time will contribute to local animal welfare and will help Gables ensure our animals have healthy, happy lives and unwanted or abandoned dogs and cats find new homes.

## **Where will I be working?**

- Gables Dogs & Cats Home and various locations across the county (mostly local to Plymouth). Your own transport will be required for this role and you will need to add 'business use' to your vehicle insurance (the cost for which we will reimburse you for).

## **What time commitment is required?**

- Collections are made on a weekly basis pre-arranged with the fundraising and events team.

### ***Please Note:***

- *This is an unpaid voluntary position.*
- *There are limited placements available.*
- *Candidates will be selected for a trial day if their application is shortlisted. This gives you the opportunity to see how we work, what the position involves and establish that you would like to volunteer at Gables. It also enables us to assess your suitability for the position further.*
- *Our volunteer positions are open to anyone over the age of 18.*